

Minutes of the Wigginton Parish Council Meeting

Meeting: Monthly meeting
 Held on: Tuesday 17th January 2017 at 8pm
 Location: Village Hall, Chesham Road, Wigginton
 Present: Cllrs. S Cannon (Chair) (SC), S Fordyce (SF), D Meech (DM), J Shelton (JS), D Wilde (DW), Dacorum Borough Councillor Stan Mills, C Williams (Clerk) and two members of the public.
 Copies: All Councillors and the WPC website

Item	Description	Action by
1	Apologies	
1.1	None	Note
2	Declarations of Interest by Members	
2.1	None.	Note
3	Approval and Signing of Minutes	
3.1	The Minutes of the Wigginton Parish Council (WPC) meeting held on 20 th December 2016 were approved and signed.	Note
4	Public Participation	
4.1	Dacorum Borough Councillor Stan Mills received information regarding the Wick Farm planning application that day. He reported that although this was permitted development, there was no reason to refuse the application. Road safety would have been the only issue, but felt there was no issue in this case. This was due to an established movement of vehicles that would be one 1.75 lorry every couple of weeks, one large HGV occasionally and one van a day. Operational hours will be 8am-6pm weekdays and 9am-1pm on Saturdays. These are as the original application and not as stated by the Dacorum Planning Committee. This movement would be no greater than a normal working farm. (One member of the public joined the meeting). The route that would be taken by vehicles (particularly HGVs) via Fox Road onto Highfield Road, Commonfield and onto Wick Road raises safety issues with children attending the School and using the playing fields. It has been queried how a HGV could safely navigate the bends. 255 people on the electoral register have signed the petition against the Wick Farm application. Cllr. Meech asked if the WPC could do anything and it was agreed the Clerk would write to Penny Hearne to ask why the Wigginton route and not the route via Hastoe had been accepted and to ask for a copy of the final planning approval and conditions.	Clerk
5	Clerk's Report/Village Warden's Report	
5.1	There was nothing to report from the Clerk.	Note
5.2	The Warden reported no new faults with the gym equipment.	Note
5.3	The Warden reported the condition of the play area equipment appeared to be generally the same as notified in previous reports apart from some significant decay now apparent to parts of the Multiplay with bridge: base of (timber) vertical ladder and ground supports to angled climbing 'board'. It was suggested a plan is needed and ways to fund. Clerk to forward report to the Chairman. The Chairman	Clerk SC

Item	Description	Action by
	will draft a plan for the next meeting.	
6	Matters arising from the Minutes	
6.1	Agreed actions outstanding from December meeting	Note
6.1.1	Cllr. S Walker reported he had received a quote from a company to concrete in the play area fencing for £395. He will ask for a detailed quote and the Clerk will circulate this when received.	SW Clerk
6.1.2	Cllr. S Walker will coordinate a work party to move the goal post in the Recreation Ground.	SW
6.1.3	Arrangements for the Mayor Bob McLean and Mayoress Wendy McLean visit will be to meet at A G Evans on Tuesday 31 st January at 2pm and the Chair will contact St Bartholomew's School and Wigginton Café.	SC
	Replacement street lighting	
6.2	Approval was received from the DCLG and Salix agreed the loan of £3000. Cllr. Fordyce confirmed 27 lights are on order and there is a 12 week lead time. If proposed precept is agreed then all lights will be replaced. The light on the concrete post is deemed as unsafe so HCC will not replace the light on that post.	Note
	ROSPA inspection	
6.3	Following the annual ROSPA inspection, it was agreed that a continued plan of action is needed :- <ul style="list-style-type: none"> ▪ Replacement swing seats for both junior and toddler swings have been purchased and awaiting installation by the Warden. ▪ The Chair and the Warden to look at the slide to see what can be done to repair the corrosion. 	SC Warden
	Recreation ground railings	
6.4	Cllr. S Walker has carried out the works to replace the wooden railings. Photos were circulated by email of finished product. The Council agreed they were happy with the works.	Note
	Nick Hollinghurst update	
6.5	Herts County Councillor Nick Hollinghurst confirmed by email that the Sports Field car park sign will be paid for by his Community Locality Budget, but need to move fast as the CLB is closing soon. He recommended it should be erected on highway land which should have no planning problems and has asked HCC highways engineering for their agreement and costings for erection and fixing. We will wait to hear further.	NH Clerk
6.5.1	Nick also reported with regards to the Fox Close issue with vehicles turning around due to lack of signage that he had taken numerous photos of the area around the roundabout to illustrate his request for one sign from Herts County Council.	NH
	Oddy newsletter	
6.6	The Chairman requested all Councillors email ideas to be included and to bear in mind it will need to go to print in March. Cllr. Pardy raised the idea of having a business advertising section and will mention it at the business coffee morning on	All

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	8 th February. (One member of the public left the meeting)																						
	Village Shop																						
6.7	Rebecca Fleckney invited Councillors by email to consider a visit to The Lee. Cllr. Wilde will reply back to her regarding a suitable date/time. (One member of the public joined the meeting)	DW																					
7	Finance																						
7.1	Balances and cheques for payment																						
7.1.1	Balances on 17/01/2017 were confirmed as:-	Note																					
	<table border="1"> <tr> <td>NatWest Current account</td> <td>828.19</td> </tr> <tr> <td>Natwest Businesss account</td> <td>19,651.99</td> </tr> <tr> <td>Less O/S Chq no: 1987</td> <td>£319.92</td> </tr> <tr> <td>TOTAL</td> <td>20,480.18</td> </tr> </table>	NatWest Current account	828.19	Natwest Businesss account	19,651.99	Less O/S Chq no: 1987	£319.92	TOTAL	20,480.18														
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7.1.2	Bank statements were available for inspection and signed.	Note																					
7.1.3	Standing orders previously approved for payment were confirmed as:-	Note																					
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7.1.5	The cheques listed having been signed off against the appropriate invoices. Approval and payment was proposed by the Chairman. The cheques and invoices were reconciled by the Chairman and seconded by Cllr. D Meech and agreed. A transfer of £3,000 from the current account to the Business Reserve account was approved. Clerk to action the transfer. Cllr. Fordyce will look at online banking and moving away from writing cheques. Purchase of two junior swing seats	Clerk SF																					
7.2	A quote from Playdale was obtained by the Clerk and circulated by email and agreement was made to purchase for £102.24.	Note																					

Item	Description	Action by
	Purchase of grit bin for Wigginton Bottom	
7.3	A quote from Glasdon Uk Ltd was obtained by the Clerk and circulated by email and agreement was made to purchase for £140.63.	Note
	Income/expenditure Q4 2016/17	
7.4	The Paper was circulated prior to meeting by email. Cllr. Fordyce confirmed the finances are looking in good shape.	Note
8	Planning	
8.1	DBC recent decisions on Planning applications within the Parish are:- 4/02790/16/FHA The Croft, Hemp Lane, Wigginton – Granted 4/03129/16/ROC Hill Green Farm, Hill green Lane, Wigginton – Granted.	Note
8.2	The following Planning applications were considered by the Parish Council:- 4/03319/16/FHA Beeches Farm, The Twist, Wigginton, Tring, HP23 6EN Demolition of existing conservatory and construction of part two-storey and part single storey rear extension. Support - The proposal improves the amenity and appearance of the building without apparent detriment to the neighbouring environment.	Note
9	Correspondence	
	Decision on equipment from DBC on their proposal for helping Parishes once planning goes paperless	
9.1	An email was received from DBC confirming they have secured a budget for each Parish Council up to £750 to obtain free IT equipment. It was agreed to put an order in for a projector and a laptop at a total of £789.99 with £39.99 above the budget allocated which the Council agreed to fund. The Clerk will submit the order form.	Clerk
	St Bartholomew's School multi surface court on school grounds letter of support	
9.2	Cllr. Meech mentioned the funding application process requires support from various groups and individuals within the Village and asked if the Parish Council would: <ul style="list-style-type: none"> • Individually send an email of support confirming this. Agreed. • Agree to the Clerk sending an official letter of support from the Parish Council. Agreed. • Invite anyone else in the village to also send emails/letter of support for the project. Agreed. 	Clerk All
	Email regarding churchyard tidy up	
9.3	The Clerk will reply back explaining a yearly grant is given to help towards any improvements.	Clerk
10	Items for Discussion	
10.1	Green Spaces	
	Benches on Recreation Ground – Replacement strategy.	
10.1.1	It was agreed to have composite seats with backs. The Chairman to research.	SC

Item	Description	Action by
10.2	Highways and Footpaths	
10.2.1	HCC Nick Hollinghurst emailed the Chairman and Clerk regarding Wick Road hedges and safety asking if the Parish Council would consider cutting them back to original width and a reduction in height. It was mentioned that trimming back may kill the root ball and requested the Clerk to seek advice from Colin Chambers at DBC. Wick Road junction feedback	Note
10.2.2	Herts County Councilor Nick Hollinghurst reported he is able to sign off the Double Yellow Lines for installation at the junction of Wick Road with Chesham Road. The work will be carried out before 31 st March 2017. After completion, he proposed we wait for 6 months to see how traffic movements and parking respond and then a review will be made as to whether or not a move of the bus stop is considered.	Note
10.3	Transport	
10.3.1	Nothing to report.	Note
10.4	Communication	
10.4.1	Nothing to report.	Note
10.5	Village Hall	
10.5.1	Nothing to report.	Note
10.6	Education and Health	
10.6.1	Nothing to report.	Note
10.7	Business Directory	
10.7.1	Cllr. Pardy mentioned the business coffee morning next month and setting up and going live on Twitter and Facebook should be soon.	CP
11	Any Other Business	
11.1	Cllr. Meech asked if organizing a litter pick within the village was necessary as the Warden does a great job. The Council felt it is an important event to still do. Cllr. Meech will forward details for Cllr. Wilde to organise and will be discussed at the next meeting. The meeting closed at 10.20pm Cheryl Williams, Clerk to the Council wiggintonpcclerk@gmail.com	DM DW