

Minutes of the Wigginton Parish Council Meeting

Meeting: Monthly meeting
Held on: Tuesday 19th March 2019 at 8pm
Location: Village Hall, Chesham Road, Wigginton
Present: D. Wilde (Chair) (DW), T. Axon (TA), S Fordyce (SF), J Mitchell (JM), Tom Grammenos (TG), J Martins (Clerk), Cllr Mills (Dacorum BC) & PCSO Martin Leadbitter

1. Apologies

Cllrs Walker and Moore
Clerk left meeting at 9.20pm

2. Declaration of interest by the Members

None

3. Approval and signing of the minutes

The Minutes of the meeting of Wigginton Parish Council on Tuesday 18th February 2019 were approved and signed with item 6 corrected to read: "No applications have been received." etc

4. Public Participation

Police Community Support Officer Martin Leadbitter was in attendance as requested by the Parish Council, to discuss crime and policing issues. He advised that there are currently three PCSOs in Tring and surrounding areas, soon to be increased to four with one permanent Police Officer.

He discussed the OWL Scheme (Online Watch Link) <https://www.owl.co.uk> :

- This is an internet-based information service that keeps communities safe, helps reduce crime and keeps people informed of what's going on locally. It's a shared, secure platform to maximise the potential of Neighbourhood Watch.
- You can go online and check if the scheme is running in your local area and sign up to subscribe to related OWL alerts or make an enquiry.
- Recently the police targeted three streets in Tring, which had experienced a series of crimes. They carried out door to door calls explaining to the residents the benefits of OWL and providing them with details of how to join. This proved very successful and will be repeated elsewhere.

Crime Update:

- PCSO Leadbitter advised that there was little crime in Wigginton. In 2019 only 2 crimes have been reported, a burglary and a stolen vehicle.
- The PCSO can give crime prevention advice.

Anti-social behaviour was discussed:

- There have been a few instances of anti-social behaviour in the parish. Examples of this are cars joyriding on the sports field at night, and racing round the A41 roundabouts. For the first problem WPC is looking into enhanced CCTV for the car park. On the second problem, PCSO Leadbitter advised us that the culprits

have been traced and warned, so hopefully there will be no repeat of this. There was an instance recently of drug debris being found in a field gate at the bottom of the Twist and a report of a drone being used too near to homes.

- All such incidents should be reported to the police. Call 101 to report crime and other concerns that do not require an emergency response. Call 999 in an emergency.
- Speeding was an occasional problem in the Parish. The police have speedguns available for loan.

5. Clerks Report/Village Warden Report

5.1) Warden's Report

The monthly warden inspection was carried out by Cllr Wilde, the playground was not inspected as it is closed whilst being upgraded and no other major issues were noted. Cllr Fordyce will do the warden inspection for April. **(SF)**

5.2) Items for information – Clerk

The clerk has confirmed the date for Internal Audit with Ernest Newhouse, 17th May 2019.

5.3) Wardens Vacancy

One application was received but the position was not suitable as applicant required more hours. The vacancy is ongoing.

6. Matters arising from the minutes

6.1) Agreed actions from the February 2019 meeting not on the agenda.

7. Wigginton Community Shop

7.1) Cllr Axon raised concerns at the meeting in February regarding the lights on each corner of the shop and recommends that the timing be adjusted so the lights come on sooner as you walk towards the shop from the car park. Cllr Walker to raise this with the electrician **(SW)**

7.2) At the request of the Shop, the clerk has emailed the co-ordinator of the Berkhamsted Raiders asking that sports field users are reminded to remove dirty boots before entering the shop and to respect the fact that the shop toilet is intended primarily for use of shop and cafe customers.

7.3) Cllr Mitchell advised that she had heard comments that the basketball post was not accessible and needed a net. After discussion it was agreed that the car park was usually so busy, the post could not be used safely in any case and would be taken down. Consideration could be given to resiting it, which would require construction of a hard standing.

8. Play Area Replacement

8.1) A large banner has been erected informing people of the closure of the playground for refurbishment.

8.2) The upgrade of the play area is progressing. The contractor has experienced a few days delay due to high winds and rain. The expected date for completion is 1st week of April. The 2nd stage payment which was approved has been made by cheque.

8.3) Cllr Axon has been sourcing the benches for the playground, including a 'baby bench'. Most of the benches available within the budget come unvarnished and untreated, therefore it was suggested that when the benches have been purchased a works party be organised to treat the benches. **(TA)**

9. The Oddy

9.1) The 1st draft was completed by Cllr Axon and circulated for review today. Councillors are asked to please send any comments to Cllr Axon by Tuesday 26th March. The Oddy working party will then meet for final editing on Wednesday 27th March. **(TA/DW)**

9.2) Cllr Axon will then obtain costs and organise printing. **(TA)**

9.3) Intended delivery date remains 6th – 7th April.

10. Finance

10.1) The temporary clerk still has no access to the online account.

Cllr Fordyce confirmed that he had agreed the Clerk's reconciliation between the cash book balance £24,077.97 and the online bank balance of £32,942.69

10.2) Standing orders previously approved for payment were confirmed as:

15/03/2019	Wigginton Village Hall Hire of Hall in February 2019	£15.00
	Total	£15.00

10.3) Cheques/Bacs payments listed for payment at the meeting were confirmed as follows:

Cheque	J Martins - Clerk reimbursements and salary 21/02/2019 - 20/03/2019	£320.21
Cheque	Goldleaf Groundcare Ltd - Grounds maintenance as contract (Feb 2019)	£279.23
Cheque	Cllr T Axon - Reimbursement for purchase of banner for playground	£53.51
Cheque	Cllr D Wilde - Reimbursement for Land Registry downloads req for application to Dacorum for register of assets.	£30.00
Cheque	Handmade hideaways – Third instalment for playground refurbishment (27.5% +VAT) to be paid on completion, expected 6th April.	£5328.51
	Total	£6011.46

The Chair proposed approval and payment, seconded by Cllr Fordyce, and payment was agreed by the Council. The cheques were signed.

10.4) To note receipt of income - None received

10.5) Deposit Account. Setting this up is taking a long time. Agreed to transfer £10,000 to it when set up.

10.6) It was noted that the play area upgrade had been made possible by receipt of the CIL funding £2688 and the former show committee donation £5630.

11. Planning

DBC Decisions on planning applications:

4/00257/19/TPO

61 BEECH PARK, WIGGINTON, TRING, HP23 6JF Fell Trees – Granted

Planning Applications to be considered:

4/00395/19/DRC

WOODVIEW NURSERIES, TINKERS LANE, WIGGINTON, TRING, HP23 6JB
DETAILS AS REQUIRED BY CONDITION 6 (WRITTEN SCHEME OF INVESTIGATION)
REQUIRED BY PLANNING PERMISSION 4/03275/17/FUL (CHANGE OF USE FROM
NURSERY TO RESIDENTIAL. REDEVELOPMENT OF SITE TO PROVIDE THREE NEW
DWELLINGS). PC; No Comment

4/00527/19/FHA

3 MARY CROSS CLOSE, WIGGINTON, TRING, HP23 6QL TWO STOREY FRONT AND SIDE
EXTENSION WITH ALTERATIONS TO ROOF, REMOVAL OF CHIMNEY AND ADDITIONAL
CAR SPACE: PC; No Comment

It was noted that the developer of Amberley in Hemp Lane had appealed against the refusal of its application to build 3 houses.

12. Correspondence

None

13. Items for Discussion

13.1) Green Spaces

13.1.1) Cllr Grammenos to send confirmation to Cllr Wilde of the date on which George Shanks will cut back the brambles, which should be before the end of April. George Shanks to also provide a quote for the footpath. **(TG)**

13.1.2) Cllr Wilde to ask Dacorum for an extra litter bin at the entrance to the woods at the top of the Oddy Hill entrance to Tring Park and also a replacement bin at the playground, cc Cllr Mills. **(DW)**

13.1.3) Consider quotes to link Wick Road footpath with the village shop - ongoing **(SW/JM)**

13.1.4) It was agreed that subject to quotation it would be advisable to extend the existing maintenance contract. **(TG/Clerk)**

13.2) Highways and Footpaths.

Herts county Council have resurfaced the Chesham Road footpath opposite Wigginton Bottom. They had to cut back the overgrown hedge in order to do so.

13.3) Communication and Website

13.3.1) Cllr Grammenos to liaise with Matthew Carr and John Shelton regarding 'Friends of Wigginton' website, proposal to consolidate all the Wigginton information websites by having links to each site in a sub groups tab on the Friends of Wigginton home page. This would enable anyone new to the village to access just one site and navigate from within that to other sites of interest in the village. **(TG)**

14. Luton Airport Expansion Project

It was agreed that periodic updates on the project (say quarterly) could be passed to John Shelton and put on WPC website.

15. Election Process

The election date of 2nd May would be publicised by Dacorum on 26th March and nominations invited. Nominations had to be submitted to Dacorum by 3rd April. The chair had circulated details to councillors on 11th March.

16. Any Other Business

It was agreed that whilst preference would be given on the data base to businesses based in the parish, listing of businesses serving the parish from local areas outside the parish would be accepted if there was no competing business based in the parish.

The meeting closed at 10.05pm