**The Annual Meeting of Wigginton Parish Council**

**Thursday 9th May 2019, 8pm in the Village Hall**

Notice is hereby given that the Annual Meeting of Wigginton Parish Council will be held at the Village Hall, Wigginton, on Thursday 9th May 2019 at 8 pm for the purpose of transacting the business set out in the agenda below

Sharon O’Sullivan, Clerk to the Parish Council

**BUSINESS TO BE TRANSACTED**

1. **Apologies**
2. **Declarations of acceptance of office.**
3. **Election of Chair and Vice-Chair**
4. **Councillor’s Areas of Responsibility 2019/20**
5. **Schedule of Parish Council Meetings 2019/20**
6. **Declarations of Interest by Members.**
7. **Approval and signing of the Minutes o**f the Meeting of the Parish Council onTuesday 16th April 2019
8. **Public Participation**
9. **Clerk’s Report/Village Warden’s Report**
10. **Matters arising from the Minutes:**
    1. Agreed actions outstanding from the April 2019 meeting not on the agenda
11. **Play Area Replacement**
12. **Finance**
    1. To receive bank statement and bank reconciliation
    2. To approve payments:

* Clerk Salary (Temp clerk 21 April – 8th May)
* Hire of Hall for meeting
* Goldleaf Care Ltd for Ground Maintenance
* HAPTC Annual Membership Renewal fee
  1. To note receipt of income
  2. To review and agree the Annual Returns form

1. **Planning** 
   1. DBC decisions on planning applications: None
   2. Planning applications to be considered:

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| **4/00692/19/FHA** PROPOSED ORANGERY, CONSTRUCTION OF GARAGE AND FENCING WITH ENTRY GATES, GREENWAYS, TINKERS LANE, WIGGINTON, TRING, HP23 6JB |
| **4/00891/19/FHA** CONSTRUCTION OF NEW CAR PORT, WOODLAND VIEW, ROSSWAY, BERKHAMSTED, HP4 3UD |
| **4/01009/19/FHA** SINGLE STOREY SIDE AND REAR EXTENSION, BUNGALOW, CHERRY TREE FARM, CHESHAM ROAD, WIGGINTON, TRING, HP23 6JG |
| **CONSTRUCTION OF GENERAL-PURPOSE AGRICULTURAL GRAIN STORE.**  BEGGARS LANE GRAIN STORE, BEGGARS LANE, OFF NEWGROUND ROAD, ALDBURY, HP23 5RD |
| **VARIATION OF CONDITION**  2 (APPROVED PLANS), 3 (WRITTEN SCHEME OF INVESTIGATION),  6 (CONTAMINATION), 8 (MATERIALS), 11 (LANDSCAPING),  13 (DRAINAGE SCHEME) AND 14 (REFUSE STORAGE) ATTACHED TO PLANNING PERMISSION **4/02062/17/MFA** – PART DEMOLITION PART CONVERSION AND NEW BUILD TO CREATE 10 DWELLINGS. NEW GROUND FARM, NEW GROUND ROAD, ALDBURY, TRING, HP23 5RD |

1. **Correspondence**
2. **Items for discussion:**
   1. **Green Spaces** 
      1. to receive an update on investigation to move footpath/costs/quotes.
      2. Update on clearing brambles to recreation ground. Comment received from member of the public.
      3. Update on Email dated 26th March regarding pitch works
   2. **Highways and Footpaths** 
      1. Letter requesting mirror at junction Wigginton Bottom/ Chesham Road
   3. **Communication and Website**
      1. Update on website proposals
   4. **Annual Parish Meeting** – matters arising.
3. **Any other business**