**Meeting of Wigginton Parish Council**

**Tuesday 15th January 2019, 8 pm in the Village Hall**

**BUSINESS TO BE TRANSACTED**

1. **Apologies**
2. **Declarations of interest by Members**
3. **Approval and signing of the Minutes o**f the Meeting of the Parish Council on

Tuesday 18th December 2018

3.1 To note correction to November Parish Council meeting minutes reference DBC planning decisions incorrectly noted. December decisions minuted in error. See Appendix 1 attached to show decisions listed on the November agenda.

1. **Public Participation**
	1. To welcome and receive a short presentation from PCSO William Liddell on his role in the community followed by a short Q&A session **10 Mins**
2. **Clerk’s Report/Village Warden’s Report 10 Mins**
	1. Warden’s Report
	2. Items for Information - Clerk
	3. Litter Warden Vacancy
3. **Matters arising from the Minutes: 10 Mins**

6.1 Agreed actions outstanding from the December meeting not on the agenda

6.2 To receive an update on investigation to move footpath/costs

1. **Wigginton Community Shop 10 Mins**
	1. To receive an update on access lighting issues
	2. To consider quote to supply wooden bike rack requested by the shop committee

**8. Play Area Replacement 15Mins**

 8.1 To consider detailed proposal from Handmade Hideaways

**9.**  **The Oddy 2019**

 9.1 To resolve to set up a working party to produce the Oddy 2019 and determine the

 terms of reference of the working party

**10. Finance 30 Mins**

 10.1 To receive bank statement and bank reconciliation

* 1. To approve payments
	2. To note receipt of income
	3. To update bank signatories at Unity Trust
	4. To agree a final budget for 2019-20
	5. To agree and sign off the precept demand for 2019-20
	6. To receive an update on progress re setting up a deposit/savings account
	7. To resolve to set up the temporary clerk with ‘view and submit’ access to the Unity

 Trust bank account

**11. Planning 15 Mins**

 11.1 DBC decisions on planning applications:

**4/02806/18/DRC**

Land adjacent Sports Field Chesham Road, Wigginton, Tring HP23 6HT

Conditions requested of planning permission 4/00343/18/FUL Community Shop construction – Granted

**4/02678/18/ADV**

Wigginton Village Shop, Sports Ground, Chesham Road, Wigginton, Tring HP23 6HH

2 Fascia signs - Granted

 11.2 Planning applications to be considered:

|  |
| --- |
| **4/03082/18/LDE**Little Farfield, Chesham Road, Wigginton, HP23 6JDConstruction of car port and attached log store |
| **4/03072/18/FUL**Champneys Health Resort, Chesham Road, Wigginton, Tring HP23 6HYRelocation of wooden barns |
| **4/03070/18/FUL**Champneys Health Resort, Chesham Road, Wigginton, Tring HP23 6HYConstruction of oak framed garage |
| **4/02889/18/RET**The White House, Hemp Lane, Wigginton, Tring HP23 6HFRetention of new access road and blocking up of old access |
| **4/03225/18/LDP**Woodlands, Tinkers Lane, Wigginton, Tring HP23 6JBConstruction of a single storey rear extension |
| **4/03035/18/FUL**Courtwycks Stables, Hemp Lane, Wigginton, Tring HP23 6HEConstruction of agricultural storage building |
| **4/03252/18/FUL**Greenoaks, Heath End, Berkhamsted, HP4 3UFDemolition of existing storage buildings. Construction of replacement building |

**12. Correspondence**

12.1 To consider a request from the Salvation Army to site a Clothing Bank on Parish

Council property

**13. Items for discussion: 20 Mins**

**13.1** **Green Spaces**

 13.1.1 To receive an update on the plan for cutting the brambles on the Recreation

 Ground

 **13.2 Highways and Footpaths**

 13.2.1 To receive an update on hedge trimming and other highway matters

 **13.3 Communication**

13.3.1 To consider and adopt the review of the Communication Plan

* + 1. To consider and adopt proposals for the Parish Council’s Social Media profile

 **13.4 Website**

 13.4.1 To consider and adopt a plan for managing the website going forward in

 conjunction with a wider social media presence.

**14. Any Other Business**

**15. Part II** Appointment of temporary clerk

Sharon O’Sullivan, Clerk to the Parish Council

9th January 2019

Appendix 1

 DBC planning decisions listed on November agenda but omitted from November minutes

**4/01945/18/ROC**

New Ground Farm, New Ground Road, Aldbury, Tring HP23 5RD - Withdrawn

**4/03275/17/FUL**

Woodview Nurseries, Tinkers Lane, Wigginton, Tring, HP23 6JB – Granted

**4/01990/18/APO**

Hill Green Farm Stables, Hill Green Farm, Hill Green Lane, Wigginton, HP23 6HD – Prior approval not required.

**4/02081/18/FHA**

Netherby Grange, Heath End, Berkhamsted, HP4 3UF – Granted

**4/02201/18/ROC**

Ashleigh, Tinkers Lane, Wigginton, Tring, HP23 6TB – Granted

**4/02326/18/AGD**

Land at Geary’s Hill, Wigginton Bottom, Wigginton, HP23 6HU – Prior approval required and refused.

**4/01701/18/FUL**

South Acres, Chesham Road, Wigginton, Tring HP236JE - Granted