

Minutes of the Wigginton Parish Council Meeting

Meeting: Monthly meeting
 Held on: Tuesday 17th July 2018 at 8pm
 Location: Village Hall, Chesham Road, Wigginton
 Present: Cllrs. D Wilde (Chair) (DW), D. Meech (Vice-Chair) (DM), S Walker (SW), S Fordyce (SF), J Mitchell (JM), Trenna Axon (TW), S O'Sullivan (Clerk), Hertfordshire County Cllr. N.Hollinghurst and Dacorum Borough Cllr. Stan Mills
 Copies: All Councillors and the WPC website

Item	Description	Action by
1	Walker reported still awaiting response from planning officer on question of whether planning is required regarding installation of additional lighting along tarmac path.	
1.1	Cllr. J. Shelton	Note
2	Declarations of Interest by Members	
6.1.5	Rollard outside Smith's Coaches. None.	Note
3	Approval and Signing of Minutes The Rollard outside the Chesham Road entrance has now been removed. HCC Cllr Nick Hollinghurst, present at the meeting, suggested a hatched keep clear area on the side of The Bit to assist (WPC) signing on coaches exiting the village.	Note
3.1	The WPC agreed to sign the existing 2018 WPC approved signs. agreed that the existing hatched area on one side of The Bit was sufficient as to hatch off the other side would reduce the parking participation around the Village Hall.	Note
4	Parking Participation	
4.1.6	None Movable SID	Note
5	Village Warden's Report/Clerk's Report The Chair, has reported to Herts County Cllr. Nick Hollinghurst that the Parish Council favour an additional base for the SID so that it can be moved periodically as this is reported to be most effective in controlling speeds. As yet no reply from Cllr. Hollinghurst. Chair to follow up.	DW Note
5.1	It is understood that the Litter Warden was unable to do many hours this month.	
5.2	The July Warden Inspection was not carried out. Next inspection due 1 st August 2018 by Cllr. Axon. Clerk to email reminder on 1 st of the month to the next person on the rota – Cllrs in alphabetical order.	Note TA/Clerk
6.1.7	The Hertfordshire Police Commissioner's Office have received the clerk's letter re crime detection rates and will respond in due course.	Note
6	Matters arising from the Minutes	
6.2	Village Shop Transactions outstanding from the June meeting that do not appear on the agenda are as follows:- Planning has been granted but with conditions which need to be addressed. Asbestos previously removed from the old Scout Hut not fully certified. Negotiations are ongoing with the builders.	SW
6.1.1		
6.3.2	The Sports Field The sports table tennis table, taking it out of use for safety reasons, has been removed. Table to be removed and stored by Cllr. S Walker School anticipate completion of project in August	SW Note
6.1.3	The dog fouling sign at the entrance to the Sports Field has been trimmed but see Correspondence 9.1.4 – email from land owner requesting sign to be relocated.	Note
6.4	GDPR The Parish Council is working towards compliance and expects to receive further advice on the requirements for Councils. Need to fully assess what is needed. Clerk to contact H.A.P.T.C to seek advice on actions needed to comply fully with GDPR	Clerk/All
6.1.4	Cllr. S Walker reported still awaiting response from planning officer on question of whether planning is required regarding installation of additional lighting along tarmac path.	SW

6.5	Defibrillator and resuscitation awareness																			
6.8.1	Moving footpath investigation and costs. Clerk has been in contact with Phil Smith regarding his availability to run a course in Wick to be investigated. A confirmation of dates upgrading the footpath inside the hedge of the Sports Filed along Wick Road to alleviate dangers of parking in Wick Road. Cllr N. Hollinghurst, while supporting this solution, advised this could not be funded by County. Further discussion needed when costings known.	Clerk SW																		
6.6	Play Area Repainting Cllr N. Hollinghurst, while supporting this solution, advised this could not be funded by County. Further discussion needed when costings known. have been received from play supply firms. Council favour adopting a plan for the entire area to be completed in funded stages.	TA																		
6.9	15.06.18. Public for a minor project of play area sports. Other places to be funded by grants applications and fundraising projects. May be able to allocate some further funding through council budget. Safety surfacing is the most costly feature. Equipment can be programmed for the play area in the been issue. DBC are to conduct a survey of the parents as being in the St. Bartholomew's Primary School, Wigginton Pre-School and the Toddler group to ascertain what equipment would be preferred in the area. As school is now closed for the summer holidays to reply directly back and to September when school reopens behind shop and move it to the recreation ground. DBC Cllr. Stan Mills, present at the meeting, will speak to Rob Cassidy, DBC Parks and Open Spaces, to ascertain his possible involvement in the project.	Note/Warden SW																		
7	Finance																			
7.1	Balances and cheques for payment																			
6.7	Outcome of discussion/meeting with Clayton Rae regarding dangerous horse																			
7.1.1	Reported on 16/7/2018 were confirmed as:- The Chair reported he had spoken to Clayton Rae, the Dacorum Countryside Officer who consulted his enforcement officers. They advised they could not take enforcement action at this time but they wrote to the owner of the horse reminding her of her obligations to the public and the Chair sent a copy of the letter to the complainant who expressed her gratitude for the involvement of the Parish Council and the action taken.	Note																		
7.1.2	Bank statements were available for inspection and signed. Cllr. S Fordyce	Note																		
6.8	Notice of the Bank Rules and parking on pavements around the school.																			
7.1.3	About six notices were placed, some resulting in hedges being trimmed. This can be kept under review and more notices delivered as needed.	Note DW																		
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6.8.1	Moving footpath investigation and costs. Cllr. S. Walker to investigate costs involved in moving and upgrading the footpath inside the hedge of the Sports Filed along Wick Road to alleviate dangers of parking in Wick Road. Cllr N. Hollinghurst, while supporting this solution, advised this could not be funded by County. Further discussion needed when costings known.	SW																		

11	Items for Discussion	
11.1	Green Spaces	
7.2	The cheques/payments listed were signed off against the appropriate invoices.	Note
11.1.1	Missing litter bin by play area. Clerk has reported issue to DBC. The bin has been removed. Why not replaced? Clerk to chase.	Clerk
11.1.2	Reporting Dog Fouling, providing disposal bags and installation of new signs.	
8	Planning	
8.1	By decisions on the most complicated dog fouling holders and providing bags at each	Note
	4/00957/18/FHA Recreation Ground and the entrance to the Sports Field, HP23 6HP – Granted	SF
	4/01211/18/FHA 2 Stable End Cottages, The Twist, Wigginton, HP23 6DU – Granted	SW
11.1.3	4/01049/18/FHA and 4/01050/18/LBC The Old Rectory, Vicarage Road, Wigginton, HP23 6DY – Granted	Clerk
	4/01791/18/FHL South Acres, Chesham Road, Wigginton, HP23 6JE – Granted	
	4/00784/18/FHL 22 Vicars Road, Wigginton, HP23 6EL – Granted	
	Understood ref email from planning officer that DMC of DBC has granted this application.	
11.2	Highways and footpaths	
8.2	The following Planning applications were considered by the Parish Council: -	Note
11.2.1	The Chair met with Clayton Rae and the owner of Lewin's Farm on 2 nd July. It was agreed to cut the footpaths into the fields, the landowner was fulfilling his obligation to cut, wing hark, and clear vegetation from the sides and would not require support on this application. On the Chesham Road footway, the landowner has agreed to cut the hedge back harder this autumn and in subsequent years to prevent it from encroaching on the footpath. HCC Cllr, N. Hollinghurst, present at the meeting, noted that the original boundary along this footway should be level with the Road sign. Full details of road closure notices to be posted on the road in future.	Note
9	Correspondence	
9.1.1	Request from DBC Active Communities Officer regarding Remembrance Celebration. Wreath will be placed on the War Memorial as in previous years. Application opens on 1 st September. Council agreed application to be made for 34 x 20kg bags of salt. To be delivered to Cllr. S. Walker.	Clerk
9.1.2	Consultation on the revised Local Flood Risk Management Strategy for Hertfordshire PC3 – Not relevant to Parish.	Clerk/SW
9.1.3	Email re dog fouling sign at entrance to Sports Field – Request from landowner to relocate sign to prevent it from being hidden by hedge growth. Agreed to re-site the sign to the fence on the other side of the entrance opening.	Note
11.3.1	Nothing to report	
10	Mayor's Visit to Wigginton	
10.4	Communication	
11.4.1	The Worshipful, the Mayor of the Borough of Dacorum, Cllr. Rosie Sutton visited Wigginton on Monday 16 th July 2018. Accompanied by her attendants and the Towns, Parishes and VCS Officer from DBC she was escorted by the Chair and the Clerk on enjoyable and informative tours around St Bartholomew's Primary School and Wigginton Pre-School. At the site of the Village Shop Cllr, Debbie Meech presented the Mayor the model of the shop and gave details of the proposals and progress of the plans. Following refreshments, kindly provided by The Greyhound, the Mayor visited A.G. Evans for a tour of the facility. Thanks to all those who gave their time and hospitality and helped make the visit a success. Letters of thanks to be sent to all involved.	Note/Clerk
11.4.2		JM
11.5		

11.5.1	Nothing to report	Note
11.6	Website/Wigginton Online/Business Directory	
11.6.1	Cllr. J Shelton not present but has advised the meeting that the Forum service of Wigginton Online is no longer operational – Cllr J. Shelton has posted a note on Streetbank to that effect and advised users to continue to use Streetbank	Note
11.6.2.	Virus protection - McAfee has been renewed by Clerk	Note
11.7	Ideas for the next 5 years and Village Survey	
11.7.1	The Survey April 2018 Results and Actions spreadsheet prepared by the Chair, Cllr D. Wilde, and updated by the clerk to be circulated with meeting minutes to Councillors and a brief summary, prepared by the Chair, to be posted on Streetbank.	Clerk
12	A.O.B	
12.1	Missing sign on Oddy Hill The road sign 'Oddy Hill' which used to sit next to the salt bin at the top of Oddy Hill is missing. DBC Cllr. S. Mills, present at the meeting, will investigate and get a replacement. The meeting closed at 10pm The meeting closed at 10.00pm Sharon O'Sullivan, Clerk to the Council wiggintonpcclerk@gmail.com	Clerk