

## Minutes of the Wigginton Parish Council Meeting

Meeting: Monthly meeting

Held on: Tuesday 16<sup>th</sup> April 2019 at 8pm

Location: Village Hall, Chesham Road, Wigginton

Present: D. Wilde (Chair) (DW), S. Walker (vice-chair)(SW) T. Axon (TA), S Fordyce (SF), Tom Grammenos (TG), D.Moore (DM) J Martins (Clerk).  
Cllr Mills (Dacorum BC)  
Phil Waine (OWL Scheme), PCSO's Jake Smith & Filippas Popovidis, 4 members of the public

### 1. Apologies

Jane Mitchell

### 2. Declaration of interest by the Members

Cllr Wilde – Planning Application 4/00557/19/FHA LADDERSTILE, FOX ROAD, WIGGINTON, TRING, HP23 6EE

### 3. Approval and signing of the minutes

The Minutes of the meeting of Wigginton Parish Council on Tuesday 19<sup>th</sup> March 2019 were approved and signed.

### 4. Public Participation

4.1 Phil Waine OWL Scheme (Online Watch Link) <https://www.owl.co.uk> :

The OWL and Neighbourhood Watch Schemes are seeking volunteers to assist.

Cyber Crime

- Hertfordshire has the largest percentage of people with Trojan software on their devices in the country.
- In Berkhamsted and Tring you are 12% more likely to be targeted by cybercrime.
- You should have long passwords, they should contain uppercase, lowercase numbers and symbols. Always make sure you have latest software updates installed.
- On the OWL website we have a 'Top 10 List' on how to stay safe.
- Every 2/3 months messages are posted with information for Senior Citizens, these can also be put on local notice boards.
- Cllr Grammenos to liaise with Phil Waine regarding any useful information that can be added to the 'Friends of Wigginton' website including the 'Top 10 Safety List'. Clerk to provide Cllr Grammenos with email address for Phil Waine. **(TG)**

4.2 PCSO's Jake Smith and Filippas Popovidis

- At present only 60 people in Wigginton have joined the OWL Scheme, PCSO Smith suggested that both he and Phil Waine could organise a talk in the Village Shop to

promote the scheme, Clerk to send PCSO Smith the contact details for the Village Shop. **(Clerk)**

- Any incidents of crime should be reported to the police. Call 101 to report unsocial behaviour, crime and other concerns that do not require an emergency response. Call 999 in an emergency.

## 5. Clerks Report/Village Warden Report

### 5.1) Warden's Report

The monthly warden inspection was carried out by Cllr Fordyce no major issues were noted.

### 5.2) Items for information – Clerk

None

### 5.3) Wardens Vacancy

None received. The vacancy is ongoing.

## 6. Matters arising from the minutes

6.1) Cllr Walker to provide a quote for removal, including filling in any holes of the basketball net and stand by Village Shop. **(SW)**

6.2) Cllr Grammenos advised that brambles in the recreation ground will be removed on 7<sup>th</sup> May.

6.3) As the land at the entrance to the woods at the top of the Oddy Hill is privately owned Dacorum are unable to install an extra litter bin.

6.4) Cllr Wilde sent an email to Dacorum on 16/4/2019 to request a litter bin for the Playground.

## 7. Wigginton Community Shop

7.1) Cllr Axon raised concerns at the meeting in February regarding the lights on each corner of the shop and recommends that the timing be adjusted so the lights come on sooner as you walk towards the shop from the car park. Cllr Walker to raise this with the electrician **(SW) Note it was agreed this action would be carried over to September**

## 8. Play Area Replacement

8.1) The Playground upgrade is complete and it was opened on 13<sup>th</sup> April. Pre and post inspections of the playground were carried out by The Play Inspection Company. Actions that were raised for the attention of Handmade Highways have now been addressed and the actions for the council will be listed by Cllr Axon and distributed to Council members for completion. **(TA)**

8.2) An information sign with emergency contact details on will be erected by the playground (Parish Clerk email address), also to include any age limits for use of equipment in the playground. Cllr Axon will check wording with the Play Inspection Company

8.3 The Council recorded a vote of thanks to Cllr Axon for all her work with the refurbishment of the playground.

## 9. The Oddy

9.1) The Oddy has now been distributed and the Council recorded a vote of thanks to all involved.

## 10. Finance

10.1) The temporary clerk still has no access to the online account.

Cllr Fordyce confirmed that he had agreed the Clerk's reconciliation between the cash book balance £19065.61 and the online bank balance.

10.2) Standing orders previously approved for payment were confirmed as:

15/04/2019	Wigginton Village Hall Hire of Hall in February 2019	£15.00
	Total	£15.00

10.3) Cheques/Bacs payments listed for payment at the meeting were confirmed as follows:

DD	Unity Bank Service Charge	£18.00
DD	Salix – Streetlighting	£300.00
Cheque	J Martins - Clerk reimbursements and salary 21/02/2019 - 20/03/2019	£331.61
Cheque	Goldleaf Groundcare Ltd - Grounds maintenance as contract (March 2019)	£279.23
Cheque	Cllr T Axon - Reimbursement for purchase of 2 x Picnic Tables, 1 x bench and weed killer for Playground	£405.83
Cheque	Cllr D Wilde - Reimbursement for printing of The Oddy	£467.50
Cheque	Cllr S Fordyce – Reimbursement for Wood Chippings (for playground) and Dog Waste bin bags	£4355.76
Cheque	BHIB – Annual Insurance Renewal	£453.45
Cheque	Cllr S Walker (Snag Man) for rubbish clearance	£50.00
	<b>Total</b>	<b>£6661.38</b>

The Chair proposed approval and payment, seconded by Cllr Fordyce, and payment was agreed by the Council. The cheques were signed.

10.4) To note receipt of income - £677.00 received from Charity Wine tasting evening at the Village Shop.

10.5) VAT Reclaim submitted for £4387.56

10.5 Temporary Clerk to do Annual return and prepare docs to approve for Parish Council meeting on May 9<sup>th</sup> and send Cllr's Wilde and Fordyce.

## 11. Planning

### DBC Decisions on planning applications:

**4/00395/19/DRC**

WOODVIEW NURSERIES, TINKERS LANE, WIGGINTON, TRING, HP23 6JB  
DETAILS AS REQUIRED BY CONDITION 6 (WRITTEN SCHEME OF INVESTIGATION) REQUIRED BY  
PLANNING PERMISSION 4/03275/17/FUL (CHANGE OF USE FROM NURSERY TO RESIDENTIAL.  
REDEVELOPMENT OF SITE TO PROVIDE THREE NEW DWELLINGS)  
GRANTED

### Planning Applications to be considered:

**4/00557/19/FHA**

LADDERSTILE, FOX ROAD, WIGGINTON, TRING, HP23 6EE  
REMOVE EXISTING CONSERVATORY AND REPLACE WITH LARGER NEW CONSERVATORY.  
PC: Support Application

**4/00575/19/FHA**

FIRST FLOOR REAR EXTENSION WITH NEW WINDOWS TO SIDE ELEVATION 12 BELMERS ROAD,  
WIGGINTON, TRING, HP23 6ER. PC: Support Application

**4/00600/19/FUL**

LAND AT GEARY'S HILL, WIGGINTON BOTTOM, WIGGINTON, HP23  
STOCK FENCING. PC: Insufficient information to assess the application

**4/00666/19/FUL**

DEMOLITION OF EXISTING DWELLING AND CONSTRUCTION OF 2 DETACHED DWELLINGS  
AMBERLEY, HEMP LANE, WIGGINTON, TRING, HP23 6HF. PC – Object to the application.

Several members of the public were in attendance to object to this application. The PC had received written objections from 2 neighbours. The PC considered and discussed the written and verbal points made by objectors. The decision to object to the proposal took the following into account:

1. A distinctive feature of the Lane is that there are high banks on each side. The proposal will remove the banking and change the character of the Lane. A condition imposed on a recent Planning approval at the White House shows that Dacorum recognise the value of this.
2. One garage is set well forward of the general building line on the north side of the lane and will change the character of Hemp Lane.
3. Because of the need to keep the proposed ridge line down a large volume of spoil will need to be removed. The drawings do not give sufficient detail to assess this volume accurately but a best estimate is that this will result in about 150 visits by large tipper lorries.
4. The established front hedge will be lost.

**4/00735/19/FUL**

CONVERSION OF EXISTING DETACHED GARAGE, DEMOLITION OF EXISTING CARPORT AND LOG STORE. CONSTRUCTION OF EXTENSION TO GARAGE TO FORM RESIDENTIAL ANNEX LITTLE FARFIELD, CHESHAM ROAD, WIGGINTON, TRING, HP23 6JD. PC: No Comment

**4/00724/19/FUL**

DEMOLITION OF EXISTING BUNGALOW AND OUTBUILDINGS, REPLACEMENT DWELLING WITH OUTBUILDING AND CARPORT LONG HUNTERS, TINKERS LANE, WIGGINTON, TRING, HP23 6JB.  
PC: Support Application

## 12. Correspondence

None

## 13. Items for Discussion

### 13.1) Green Spaces

13.1.1) Cllr Grammenos confirmed that quote for footpaths would be provided on 7<sup>th</sup> May

13.1.2) Consider quotes to link Wick Road footpath with the village shop - ongoing **(SW/JM)**

13.1.3) Cllr Moore is investigating the cost and options available to install CCTV to cover the carpark and Village shop. Ongoing **(DM)**

13.1.4) It was agreed that the Council would continue the annual maintenance contract with Goldleaf.

### 13.2) Highways and Footpaths.

Nothing to report.

### 13.3) Communications and Websites

13.3.1) Cllr Grammenos confirmed that in 2 weeks the link will be available on the 'Friends of Wigginton' website that will consolidate all the Wigginton information websites via that one link. This would enable anyone new to the village to access just one site and navigate from within that to each of the other sites of interest in the village.

## 14. Local Elections

14.1) All Wigginton Parish Councillors have been re-elected unopposed.

14.2) Dacorum Cllr Mills was standing for re-election on 2<sup>nd</sup> May. He thanked the Parish Council for its co-operation over the last 4 years. Cllr Wilde thanked him for his attendance at WPC meetings and assistance on many occasions.

## 15. Any Other Business

15.1) Cllr Grammenos to promote the DENS Cycling Event Sunday 28<sup>th</sup> April on 'Friends of Wigginton' website. Clerk to send Cllr Wilde organisers contact details. In view of concerns expressed about last year's event Cllr Wilde will check with the organisers about adequacy of toilet provision at Wigginton. (TG/Clerk/DW)

15.2) Cllr Grammenos to discuss with Ash Lupton the proposal for pitch works including vertidrainage to improve drainage. (TG)

15.3) Annual Parish Meeting is to be held on 1<sup>st</sup> May in the Village Hall at 8.00pm. Cllr Axon informed the Council that she will be unable to attend this meeting. Cllr Wilde to prepare agenda. The temporary clerk will be unable to attend. Cllr Moore offered to take minutes. Cllr Wilde to check return date of permanent clerk which is expected in early May. (DW)

15.4) The organiser of the Summer Walks Programme asked the PC for permission to use the carpark for a walking event, this is a public carpark however the clerk to forward suggested dates, Sunday 23 June/7<sup>th</sup> July to the Village Shop to ensure either date doesn't clash with any events they are holding. **(Clerk)**

15.5) The Parish Council is yet to spend the £1000.00 grant for footpaths, it was agreed that this sum would be transferred into the designated Sports Field Letting Fund. Cllr Fordyce to action. **(SF)**

The meeting closed at 10.30pm