

Minutes of the Monthly Meeting of Wigginton Parish Council

Held on: Tuesday 15th September 2020

Location: Zoom – Online Video Conference

Present: S. Walker (Chair) (SW), D. Wilde (DW), S. Fordyce (SF), T. Grammenos (TG), T. Axon (Vice Chair from Minute 16.3.6) (TA), J. Mitchell (JM), G. Turczyn (Clerk), 3 members of the public.

Copies: All Councillors and the WPC website

Item	Description	Action by
1.	Chairman's Welcome.	
1.1	The Chair welcomed everyone and opened the meeting.	Note
2.	Apologies for absence to be accepted by the council.	
2.1	None.	Note
3.	Declarations of Interests and Dispensations.	
3.1	Cllr Mitchell, Cllr Wilde, Cllr Fordyce and Cllr Axon declared an interest in the Village Shop. Cllr Wilde declared an interest in the 20/02599/FHA Demolition of existing external outbuildings, construction of single storey rear extension. Fox House Fox Road Wigginton Tring Hertfordshire HP23 6EE planning application.	Note
4.	Public Participation (max 15 min).	Note
4.1	Members of the public were present but did not raise any questions.	
5.	Hertfordshire Police.	Note
5.1	The Clerk read out the report received from PCSO M Leadbitter.	
6.	Approval and Signing of Minutes.	
6.1	The minutes of the meeting of Wigginton Parish Council held on 21 ST July 2020 were approved and signed by the Chairman. PROPOSED BY Cllr Wilde and SECONDED BY Cllr Fordyce. The minutes of the Extraordinary Meeting of Wigginton Parish Council held on 28 th August 2020 were approved and signed by the Chairman. PROPOSED BY Cllr Axon and SECONDED BY Cllr Grammenos.	Note
7.	Vacancy for Parish Councillor.	
	The Clerk reported that a notice of the vacancy was sent to Dacorum Borough Council returning officer and is being displayed on the website. The Clerk reported that if there is a request by 10 electors for a by-election, this will take place on the 6 th May 2021, due to elections being postponed in the light of Covid-19. It is likely that the Parish Council will fill the vacancy by co-option.	Note



8.	Approval of the proposal by the Wigginton Shop.	
	The proposal by the Wigginton Shop was approved unanimously by the Council.	Note
9.	Website Accessibility Compliance.	
	The Clerk reported that by the 23 rd September 2020 Wigginton Parish Council website must be WCAG 2.1 compliant. The Clerk obtained two quotes from website providers. It was PROPOSED BY Cllr Fordyce and SECONDED BY Cllr Axon and carried unanimously to instruct TEEC Limited at the cost of £535.19 and get the current website WCAG 2.1 compliant.	Note
10.	Clerk's Report/Village Warden's Report.	
10.1	Warden Report.	
	Cllr Axon reported that the rope and signs at the Recreation Ground were misplaced and the Council resolved to remove the rope completely. Cllr Wilde agreed to do this.	DW
	Cllr Axon reported that the gate by Fox Road has fallen apart due to rotten posts.	
	Cllr Axon reported that some instruction signs are missing on the gym equipment. The Clerk will contact the company that provided the gym equipment and ask for new stickers.	Clerk
10.2	Sunnyside Rural Trust	
	The Clerk read out report provided by Sunnyside Rural Trust about the annual littler pick that took place at the end of August which covered the entire route.	
10.3	Items for Information- Clerk	
	The Clerk reported that CPRE Countryside Charity membership had not been renewed. The Council resolved to cancel the membership.	Note
11.	Play Area and Sports Field.	
11.1	To receive an update on the Play Area.	
	Cllr Axon obtained a quote to repair parts that were raised in the inspection report at the cost of £1584 including repairs to the bridge.	Note
	The proposed work to play area was approved and carried unanimously by the Council.	
11.2	To receive an update on the proposed pitch works by Berkhamsted Raiders.	SW
	No update. The Chairman will report back at the next meeting.	
12.	The Oddy 2020 and Village Survey.	
	Cllr Wilde reported that Wigginton Parish Council received 22 responses from residents via email and post. The most favoured items were as follows:	
	1. More large community events such as big lunch, fete, fireworks etc.	
	2. Transport actions such as car sharing, public electric car charging points etc.	SW
	3. Action against speeding through the village.	
	4. Action to increase biodiversity such as planting and "wilding".	



It was agreed that these actions will be progressed where possible.

Note

Because the Oddy and the survey were not delivered to all homes, but were distributed by email, with hard copies at the shop and pub, the response rate was poorer than normal. The Council resolved unanimously to do the Village Survey next year.

13. Wigginton Support Fund.

The Chairman read out correspondence email from the school's secretary. The Wigginton Support Fund committee will reimburse the school with £525 for the expenditure on food boxes to support local families who are eligible for the grant.

SW

14. Finance.

A resolution was passed to make the following payments PROPOSED BY Cllr Fordyce and SECONDED BY the Chairman and carried unanimously:

Note

BACS presented for payment at the meeting of Wigginton Parish Council held on 15th September 2020:

BACS	S Walker -	
	Reimbursement for Zoom Payment	£14.39
BACS	S Walker -	
	Reimbursement for ground anchors for benches	£58.80
BACS	D Wilde -	
	Reimbursement for expenses (Recreation Ground)	£144.36
BACS	Mr T Axon -	
	Reimbursement for swing hanger	£28.20
BASC	R.M.L Tree and Garden Services -	£690.00
	Hedge Cutting	
BACS	Village Hall -	
	DBC Grant	£750.00
BACS	D Wilde -	
	Reimbursement for expenses (Recreation Ground)	£243.00
BACS	D Wilde -	
	Reimbursement for expenses	£195.00
BACS	D Wilde -	
	Reimbursement for expenses	£29.95

15. Planning.

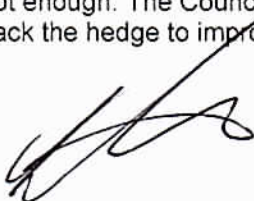
15.1 DBC decisions of planning applications:


20/02299/NMA Non material amendment to planning permission
20/00852/FHA (Front, Side and Rear Extensions) Bethany Chesham Road Wigginton
Tring Hertfordshire HP23 6HJ GRANTED

20/01415/TPO Works to Oak tree Green Hedges Chesham Road Wigginton Tring
Hertfordshire HP23 6HH GRANTED



	20/01807/FHA First floor side extension over garage and creation of new open carport Paddockside Tinkers Lane Wigginton Hertfordshire HP23 6JB GRANTED	
	20/01971/FHA Replacement of existing flat roof on garage with a pitched roof, with addition of three Upvc windows to replace existing 1 Wigginton Bottom Wigginton Tring Hertfordshire HP23 6HN GRANTED	
	20/00347/TPO Fell Thuja (T1),Oak (T2),Ash (T3),Goat Willow (T4),Hornbeam (T6) and Lawson Cypress (T11). Reduce Ash Tree (T5). Raise to 4 meters Hornbeam(T7), raise to 8 meters Oak (T8 _ T9), reduce large limb on Oak (T10) 1 Beech Park Wigginton Tring Hertfordshire HP23 6JF GRANTED	
15.2	Planning applications to be considered: 20/02599/FHA Demolition of existing external outbuildings, construction of single storey rear extension Fox House Fox Road Wigginton Tring Hertfordshire HP23 6EE RAISE NO OBJECTION	
16.	Items for discussion:	
16.1	Green Spaces	
16.1.1	To consider quotes for resurfacing under the gym equipment. Cllr Axon had obtained a quote from a local contactor for £3960. The Council did not accept the quote. The Chairman will provide another quote for the next meeting.	Note/ SW
16.1.2	To consider proposals for development of the Recreation Ground. Cllr Wilde updated the Council on the development of the Recreation Ground. He would find out from Goldleaf whether there would be additional costs for future annual maintenance. It was agreed that 2 benches plus a picnic table would be installed in the rec. Positions to be finalised.	Note/ DW SW/ TA/ DW
16.1.3	To accept a quote for tree work. The Clerk had obtained two quotes to remove the Horse Chestnut tree at the Recreation Ground. First quote was to fell the tree at a cost of £650.00 and second quote was to remove to ground level and grind out stump at a cost of £948.00. The Clerk will find out from the first contactor what would be the cost to grind out the stump.	Clerk /Note
16.2	Highways and Footpaths.	
16.2.1	To receive an update on the visibility issue at the junction of Wigginton Bottom and Chesham Road. Cllr Wilde reported that the hedge was slightly cut back by the resident, but it is still not enough. The Council agreed to write another letter to the resident asking to cut back the hedge to improve visibility at the junction.	Note DW



16.2.2	<p>To discuss footpath between Common Field and Fieldway.</p> <p>The Council discussed who owns the footpath and whose responsibility it is to maintain the hedges. Cllr Wilde reported that Dacorum Borough Council was looking into this.</p> <p>The Council agreed that if necessary councillors would cut back the hedge themselves.</p>	<p>Note/ DW</p> <p>SW/ TA/D W</p>
16.3	Any Other Business.	
16.3.1	<p>To consider the proposal for the Clerk to take on CiLCA training at the cost of £275.00.</p> <p>It was PROPOSED BY Cllr Fordyce and SECONDED BY the Chairman and carried unanimously.</p>	<p>Note</p> <p>Note</p>
16.3.2	<p>Cllr Wilde requested for the Agenda to be sent out to the members two days prior to publicising it.</p> <p>Cllr Fordyce requested that anything that needs to be discussed at the meeting is to be circulated at least 24 hours prior to the Council meeting including the invoices and payments that need to be approved at the meeting.</p>	<p>Note</p>
16.3.3	<p>Cllr Wilde reported a complaint from a neighbour about people who park outside the school during school drop off and pick up and leave their engines on.</p> <p>The Council agreed to write a courtesy letter to the school supporting the raising of awareness of the issue.</p>	<p>DW Note</p>
16.3.4	<p>David Moore informed the meeting that the prescription delivery service for the most vulnerable would continue during Covid-19 pandemic and he would update the Wigginton Facebook Page.</p>	<p>Note</p>
16.3.5	<p>The Chairman shared the content of the written communication he had sent to the Greyhound Pub concerning the shop's proposals.</p>	
16.3.6	<p>The Chairman reported that Cllr Axon had agreed to stand as Vice Chairman. There were no other candidates and the council unanimously elected Cllr Axon.</p>	<p>Note</p>
16.3.7	<p>The Council agreed to carry on having remote Council meetings via Zoom platform as per current arrangement until January 2021 and review it then.</p>	
	 <p>Meeting Closed at 22:05 Gosia Turczyn, Wigginton Parish Clerk</p>	