

Minutes of the Monthly Meeting of Wigginton Parish Council

Held on: Tuesday 17th November 2020

Location: Zoom – Online Video Conference

Present: S. Walker (Chair) (SW), T. Axon (Vice Chair) (TA), D. Wilde (DW), S. Fordyce (SF), T. Grammenos (TG), J. Mitchell (JM), 4 members of the public.

Copies: All Councillors and the WPC website

Item	Description	Action by
1.	Chairman's Welcome.	
1.1	The Chair welcomed everyone and opened the meeting.	Note
2.	Apologies for absence to be accepted by the council.	
2.1	None.	Note
3.	Declarations of Interests and Dispensations.	
3.1	Cllr Axon, Cllr Mitchell, Cllr Wilde and Cllr Fordyce declared his interest in 20/03155/FUL Extension to existing patio. Wigginton Community Shop Chesham Road Wigginton Tring Hertfordshire HP23 6HH.	Note
4.	Public Participation (max 15 min).	
4.1	Member of the public raised objection to 20/03155/FUL planning application for extension to existing patio based on the following: <ul style="list-style-type: none"> 1. The description of the planning application should include the 3 parasols. 2. The description of the application should include the retrospective work to extend the patio area. 3. The current split between the shop and café should be investigated to ensure compliance with condition 9 of the original planning permission and that the café remains the ancillary use. 4. If the café is not the ancillary use any longer, an application be submitted for a material change of use. <p>The Parish Council could not vote on this planning application due to not having quorum.</p> <p>Councillors who have declarable personal interest in the village shop had had filled the declaration of interest and dispensation form which will be sent to DBC Monitoring Officer by the Clerk. The Council agreed to set a date for Extraordinary Council Meeting once the Monitoring Officer will grant the individual dispensations.</p>	Note
5.	Hertfordshire Police.	
5.1	The Clerk read out crime report for October sent out by PCSO Martin Leadbitter.	Note
6.	Approval and Signing of Minutes.	

6.1	The Minutes of the meeting of Wigginton Parish Council held on Tuesday 20 th October 2020 were approved unanimously. PROPOSED BY the Chairman and SECONDED BY Vice Chair.	Note
7.	New Agenda Form.	
7.1	To introduce new Agenda Template. Cllr Axon introduced new Agenda form that was approved by the Council.	
7.2	To confirm and assign Parish Council members roles. The Clerk read out the Councillors roles and responsibilities that were approved at the Council Meeting in May 2020. The parish website, social media and communications role that is available will be filled by the new co-opted councillor.	Note
8.	Vacancy for Parish Councillor. The Chairman confirmed that there were two applicants for the casual vacancy. Cllr Wilde suggested for interviewing panel formed by the Chairman, Vice Chair and the Clerk to give recommendation to the Council about co-opting one candidate at the next meeting.	
9.	Clerk's Report/Village Warden's Report.	
9.1	Warden Report from Cllr Wilde. The report was circulated prior to the meeting. The Council discussed the points raised. The Council gave delegated authority to the Clerk to order dog waste bags on a regular basis when is required. It was PROPOSED BY Cllr Wilde and SECONDED BY Cllr Axon to order replacement labels that are required for the gym equipment.	Note
9.2	Next month's warden. Cllr Axon to produce next warden report.	
9.3	Sunnyside Rural Trust monthly report. The Clerk will ask the SRT to rake the bark at the play area at each visit and to refill dog waste bags which were recently ordered.	
9.4	Items for Information from Clerk. None.	
9.5	To discuss a quote for various jobs around the village. Cllr Axon obtained a quote to carry out some jobs around the village at a cost of £150 a day. It was PROPOSED BY Cllr Fordyce and SECONDED BY Cllr Grammenos and carried unanimously to accept the quote and hire the contactor for two days.	
10.	Play Area and Sports Field.	
10.1	To receive an update on the Play Area. Cllr Axon reported that the only outstanding job is to get the gate to work properly. Work in progress.	Note
10.2	To receive an update on the proposed pitch works by Berkhamsted Raiders.	



The Council discussed the layout of the posts to leave space for emergency vehicle. Cllr Grammenos suggested marking one parking space, next to the play area, for emergency vehicle access. The Clerk will contact Berkhamsted Raiders and ask if they would be prepared to cover the cost of marking the parking space.

TG

10.3 To discuss proposal from Berkhamsted Raiders for a shed.

The Council received detailed proposal from Berkhamsted Raiders to put a shed and considered a suitable place around the play area. Cllr Grammenos suggested meeting up with Berkhamsted Raider's representative to discuss this proposal further. The Clerk will email the operations manager and organise a date.

11. Wigginton Support Fund.

To receive an update on the progress of the Wigginton Support Fund.

No update.

12. Finance.

Clerk

12.1 A resolution was passed to make the following payments PROPOSED BY Cllr Fordyce and SECONDED BY the Chairman and carried unanimously:

12.2 BACS presented for payment at the meeting of Wigginton Parish Council held on 17th November 2020:

BACS	S Walker -	
	Reimbursement for Zoom Payment	£14.39
BACS	M Turczyn -	
	Reimbursement for Stationary	£7.25
BACS	M Turczyn -	
	Reimbursement for noticeboard key cutting	£18.00
BASC	M Turczyn -	
	Reimbursement for dog waste bags	£15.67
BACS	D Moore -	
	Claim for wine expenses	£86.16

SF

12.3 Preliminary discussion on 2021-2022 Budget.

The draft 2021-2022 Budget was circulated prior to the meeting with some figures still not having been confirmed by DBC. Cllr Axon suggested putting aside some reserves towards the play area. Cllr Fordyce explained the earmarked funds and reserves and asked the members for further suggestions.

13. Planning.

13.1 DBC decisions of planning applications:

20/02991/LDP Single storey rear extension. Glenthorpe Chesham Road Wigginton Tring Hertfordshire HP23 6HH. Application Withdrawn.



Note

20/02599/FHA Demolition of existing external outbuildings, construction of single storey rear extension. Fox House Fox Road Wigginton Tring Hertfordshire HP23 6EE Granted.

13.2 Planning applications to be considered:

20/03134/FHA Single storey rear extension. Glenthorpe Chesham Road Wigginton Tring Hertfordshire HP23 6HH. No objection.

20/03159/FUL Installation of 5 path lights to improve the lighting. St Bartholomews Church Hemp Lane Wigginton Hertfordshire. No objection.

20/03155/FUL Extension to existing patio. Wigginton Community Shop Chesham Road Wigginton Tring Hertfordshire HP23 6HH. The Council could not comment due to not having quorum.

20/03242/FUL Demolition of existing single storey extension and conversion of existing farmhouse to provide five no. houses with associated parking. Newground Farm House Tring Road Tring Hertfordshire HP23 5FR. The Council and member of the public raised objection based on overdevelopment and access safety issues.

20/03259/FHA A two storey side extension. Rear kitchen extension. Change existing extension flat roof for pitched. The Nest Chesham Road Wigginton Tring Hertfordshire HP23 6JE No objection.

14. **Items for discussion:**

DW

14.1 **Green Spaces**

Update on development of the Recreation Ground.

Cllr Wilde updated the Council on the development of the Recreation Ground and reported that some bulbs and seeds were planted with a help of the children from the village school.

Clerk

15. **Highways and Footpaths.**

15.1 To receive an update on the visibility issue at the junction of Wigginton Bottom and Chesham Road.

Member of the public suggested writing again to the homeowner asking to cut back the hedge. The Clerk will send the letter out.

16. **Any Other Business.**

None.

Meeting Closed at 22:25
Gosia Turczyn, Wigginton Parish Clerk

17th November 2020