

## Minutes of the Monthly Meeting of Wigginton Parish Council

Held on: Tuesday 16<sup>th</sup> February 2021

Location: Zoom – Online Video Conference

Present: S. Walker (Chair) (SW), T. Axon (Vice Chair) (TA), S. Fordyce (SF),  
T. Grammenos (TG), M. Carr (MC), J. Mitchell (JM), S O'Sullivan (SO)  
(Councillor from minute 7.1 onwards)

Gosia Turczyn - Parish Clerk

Two members of the public.

Copies: All Councillors and the WPC website

Item Description

<b>1.</b>	<b>Chairman's Welcome.</b>
1.1	The Chair welcomed everyone and opened the meeting.
<b>2.</b>	<b>Apologies for absence to be accepted by the council.</b>
2.1	None.
<b>3.</b>	<b>Declarations of Interests and Dispensations.</b>
3.1	Cllr Carr declared an interest in 21/00277/FHA Garden room and store 6 Red Cottages Chesham Road Wigginton Tring Hertfordshire HP23 6EH planning application.
<b>4.</b>	<b>Public Participation (max 15 min).</b>
4.1	None.
<b>5.</b>	<b>Hertfordshire Police.</b>
5.1	The Clerk received an update on crimes committed in January 2021 from PCSO and read out the report.
<b>6.</b>	<b>Approval and Signing of Minutes.</b>
6.1	The Minutes of the meeting held on Tuesday 19 <sup>th</sup> January 2021 were PROPOSED BY the Chairman and SECONDED BY Cllr Grammenos as being correct and were to be signed by the Chairman.
<b>7.</b>	<b>Vacancy for Parish Councillor.</b>
7.1	Sharon O'Sullivan was-opted unanimously as a new Parish Councillor. She signed the declaration of acceptance of office. The Chairman welcomed her to the Council.

*S.Walker*

- 8. Code of Conduct.**
- 8.1 The Council reviewed Model Code of Conduct prior to the meeting. It was PROPOSED BY Cllr Carr and SECONDED BY Cllr Fordyce and carried unanimously to adopt the Code of Conduct.
- 9. Village Defibrillator.**
- 9.1 Council to pass a resolution to adopt the Defibrillator.
- The Parish Council adopted the village defibrillator, PROPOSED BY Cllr Axon and SECONDED BY Cllr Mitchel and carried unanimously.
- 9.2 To approve contract for annual maintenance of the Defibrillator.
- It was PROPOSED BY Cllr Fordyce and SECONDED BY Cllr Grammenos and carried unanimously to approve and sign a contract with a company for annual maintenance of the village defibrillator.
- The defibrillator check list will be added on to monthly warden's report based on the instruction manual.
- 10. Dacorum Local Plan (2020-2038) Emerging Strategy for Growth.**  
Comments to be submitted by the 28<sup>th</sup> February 2021.
- 10.1 The Council approved unanimously to respond to the consultation by way of submitting comments using an online form on Dacorum Borough Council website. The Clerk will submit the comments on behalf of Wigginton Parish Council.
- 10.2 The Council also approved to sign a joint letter together with the Town and Parish Councils of Berkhamsted, Chipperfield, Flamstead, Flaunden, Great Gaddesden, Little Gaddesden, Markyate, Nash Mills, Nettleden with Potten End, Northchurch and Tring.  
The joint letter will be signed by the Chairman on behalf of Wigginton Parish Council.
- 11. Clerk's Report/Village Warden's Report.**
- 11.1 Warden Report from Cllr Fordyce:
- It was noted that the dog waste dispensers were not filled with bags and dog sign needs fixing. The Clerk and the Chairman ordered incorrect size of dog waste bags. The Clerk will order the correct bags.  
There was nothing to report on the play area and gym equipment as both facilities are out of use due to Covid restrictions.  
A shed at the Sports Field, that was recently put by Berkhamsted Raiders, was open. The Clerk will contact Berkhamsted Raiders asking for a lock to be put up.
- 11.2 Sunnyside Rural Trust monthly report:
- The Clerk reported that big litter pick around the whole village will be taking place in March.
- 11.3 Items for Information from Clerk:
- The Clerk received correspondence regarding 2021 Census. The Council discussed whether to communicate 2021 Census information across the village. The Council agreed to add the information on the Parish website and to forward the correspondence to Parish organisations.
- S.Walker*

The Clerk received correspondence from a resident asking if he could fit a memorial plaque at his cost. The Parish Council agreed.

Cllr Axon, Cllr Carr and Cllr O'Sullivan will attend New Councillors Training on the 25<sup>th</sup> May 2021.

12.

**Play Area and Sports Field.**

12.1

To discuss whether to reopen the play area.

The play area is currently shut due to Covid restrictions. The Parish Council received correspondence via email requesting for the play area to reopen and responded to the requests.

The Council agreed to review their decision on the 22<sup>nd</sup> February 2021 after the government announcement and, when the play area will be reopened, put up a sign with a maximum amount of people entering the play area.

12.2

To receive an update on emergency vehicle access and posts, liaison with Berkhamsted Raiders.

The Clerk reported that Berkhamsted Raiders agreed to mark one parking space with emergency vehicle sign. The Chairman reported that a gate was installed at the entrance to the Sports Field instead of a removable post. The gate has got an access code and the Clerk will provide the code to the contactors or organizations that need to use the field.

13.

**Wigginton Support Fund.**

Cllr Fordyce reported that the Wigginton Support Fund holds £1200 of funds and that the Committee was asked for £700 from the fund to support the families eligible. Cllr Grammenos will liaise with Metro Bank and find out how can remaining signatories log in to the account.

14.

**Finance.**

14.1

The bank statement and bank reconciliation were circulated prior to the meeting and the Council agreed the accounts up to date. Cllr Fordyce reported a £1.00 difference in the cashbook and the bank statement which the Clerk will investigate.

14.2

A resolution was passed to make the following payments PROPOSED BY Cllr Fordyce and SECONDED BY Cllr Axon and carried unanimously:

BACS presented for payment at the meeting of Wigginton Parish Council held on 16<sup>th</sup> February 2021:

BACS	S Walker -	
	Reimbursement for Zoom Payment	£14.39
BACS	TEEC LTD	
	Hosting of the WPC website	£144.00

14.3

The Clerk sent out Unity Trust Bank submission form signed by Cllr Walker, Cllr Axon and Cllr Carr. They will be added on the bank mandate as signatories.

15.

**Planning.**

*S.Walker*

15.1

**DBC decisions of planning applications:**

- 20/03831/AGD Steel Portal framed fully enclosed Agricultural Building Woodview Nurseries Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB **REFUSED**
- 20/02913/FUL Demolition of existing barns and replacement with detached dwelling Land To Rear Of 2 Kiln Cottages Chesham Road Wigginton Tring Hertfordshire HP23 6JE **GRANTED**
- 20/03600/LDE Use of land as garden and residential driveway for a continuous period in excess of 10 years. Halloway Down The Twist Wigginton Tring Hertfordshire HP23 6DU **GRANTED**
- 20/03155/FUL Creation of two patio extensions with seating, one with slabs to the north and the other with a bark chipping surface to the west, for the use of Wigginton Village Shop and the community, and for the erection of 3 fixed umbrellas. Wigginton Community Shop Chesham Road Wigginton Tring Hertfordshire HP23 6HH **GRANTED**

15.2

**Planning applications to be considered:**

- 21/00211/AGD Construction of agricultural store Land East Of Beggars Lane Beggars Lane Aldbury Hertfordshire HP23 5PT **OBJECTION**
- 21/00277/FHA Garden room and store 6 Red Cottages Chesham Road Wigginton Tring Hertfordshire HP23 6EH **NO OBJECTION**
- 21/00385/TPO Works to Oak Tree 7 Chesham Road Wigginton Tring Hertfordshire HP23 6HH **ALREADY GRANTED**
- 21/00382/FUL Existing grass paddock to have an all weather surface measuring 40m x 20m for private use. Lodge Farm Cottage Rossway Berkhamsted Hertfordshire HP4 3UD **NO COMMENT**
- 21/00377/FHA Enclosure of the front porch on the existing footprint, with increased roof overhang. Two Ways Fox Road Wigginton Tring Hertfordshire HP23 6EE **NO OBJECTION**
- 21/00336/FHA First Floor Bedroom Extension 1 Chesham Road Wigginton Tring Hertfordshire HP23 6HH **NO OBJECTION**
- 21/00420/FHA Single side extension with tiled pitched roof and bifold doors to rear elevation and side window. 2 Pendley Beeches London Road Tring Hertfordshire HP23 5RA **NO OBJECTION**

16.

**Items for discussion.**

16.1

**Green Spaces.**

*S.Walker*

16.2 Recreation Ground gate.  
Cllr Axon reported that a single gate will be fitted by a contactor on the 23<sup>rd</sup> February.

Sustainable Wigginton.

Member of the public reported about the ongoing wilding project at the Recreation Ground and the plans for mowing the area and future funding from the Parish Council.

16.3 The Clerk reported that the Parish Council is yet to hear from Dacorum Borough Council and whether the Green Community Grant application was successful.

Noticeboard.

17. Cllr Axon noted one rotten post and suggested replacing only that piece. The Council discussed whether to fix or fully replace the noticeboard outside the Memorial Hall. Cllr Axon noted one rotten post. The Chairman will investigate the noticeboard and will report back at the next meeting.

#### **Highways and Footpaths.**

To discuss footpath opposite Wick Road.

18. The Council suggested registering the footpath opposite Wick Road as a Public Right of Way and Cllr Axon will produce a map highlighting the location of the footpath. Work in progress.

#### **Any Other Business.**

The Chairman reported that the dog waste bins are not to be replaced and that the dog waste is to be put in the general waste bins.

Meeting Closed: 21:40

Gosia Turczyn, Wigginton Parish Clerk

16th February 2021  
*S.Walker*

