

WIGGINTON PARISH COUNCIL

PARISH COUNCIL MEETING

Held in Wigginton Village Hall

Tuesday 19th October 2021 at 8 pm

MINUTES

In attendance: Cllr Walker (Chair), Cllr Axon (Vice Chair), Cllr Carr, Cllr Grammenos, Cllr Maisey, Cllr O'Sullivan, Cllr Stillwell and County Cllr Symington.

Gosia Turczyn – Wigginton Parish Clerk
Village Warden and one member of the public.

1. Chairman's Welcome.

The Chairman welcomed everyone and opened the meeting.

2. Apologies for absence to be considered by the Council.

None.

3. Declarations of Interest and Dispensations.

Cllr Walker declared an interest in 21/03573/FHA Two Story Side Extension Frith Chesham Road Wigginton Tring Hertfordshire HP23 6HH planning application.

4. Public Participation.


1. Member of the public who represents the village school obtained the measurements of the clothes bank container and said that the container will be emptied within 48 hours upon request. The Council discussed how would the school funds benefit from having the clothes bank container situated next to the shop. It was agreed to place the container next to the school for the time being to demonstrate how fast it gets full, how the schedule for emptying the container would work in practice and how much funds it brings. The Council will reconsider having it placed near to the shop based on this outcome. The Parish Council agreed to help the school to advertise the location of the container on Facebook page and website and review this matter in 6 months' time.

5. Hertfordshire Police.

Not present. Clerk received an update from PCSO Martin Leadbitter about crimes that were reported in Wigginton PC during September 2021:

1. Attempted Theft and criminal damage on Hemp Lane on 02/09. Offenders have forced entry through a gate and fencing causing damage in order to access caravans parked off Hemp Lane. This remains undetected.

6. Minutes of the meeting held on 21st September 2021

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The Minutes of the Parish Council meeting held n 21st September 2021 were POPOSED BY Cllr O'Sullivan and SECONDED BY Cllr Grammenos and being correct and were to be signed by the Chairman.

7. Wigginton Community Projects.

1. Update on MUGA - Cllr Grammenos confirmed that the school will discuss this at their next governors meeting.
2. Wigginton Helping Hands - Cllr Axon reported that there were over 26 volunteers who want to get involved on nonmandatory basis.
3. Tree planting project – Cllr Stillwell spoke to a tree specialist who agreed to assist and advise on what tree would be best to plant and where. The Tree Planting working party will meet up next week to discuss this further. It was confirmed that the fell Oak tree will not grow back and the Council agreed to carve it. Cllr Stillwell will contact the tree specialist and report back.
4. The Parish Council will hold this year's firework display on the 6th November 2021 from 18:00 at the Sports Field. Advertising posters are put up around the village and at the entrance to the village. Risk assessments were carried out and drafted and the Council obtained a quote for an insurance. It was PROPOSED BY Cllr Grammenos and SECONDED BY Cllr Axon to purchase an event insurance at the cost of £707 which includes firework display cover.

8. Warden's Report.

The new village warden introduced himself and reviewed the report that was sent out prior to the meeting. The Council discussed matters arising and agreed the following:

- To send letters to residents whose properties adjacent the public paths asking to cut back their hedges.

9. Clerk's report and correspondence.

1. The Clerk said that to replace the village Noticeboard will be circa £2,000. The Council agreed to get quotes to fix the Noticeboard.
2. Community Bus Project – the Council agreed the questionnaire proposed by Tring Town PC.
3. It was approved unanimously to donate £30 to the British Legion for this year's Poppy Wreath which will be laid by the Chairman on behalf of the Parish Council.
4. A resident proposed to replace the broken bench next to the play area and asked the Parish Council for a plaque in the memory of his late wife. The Council will agree the wording on the plaque or engraving prior.

10. Reappointment of existing trustees for the Wigginton Poor Allotments Charity.

The Council approved the proposal unanimously.

11. Play Area.

The replacement equipment that had been ordered is yet to be delivered.

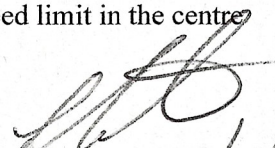
12. Sports Field and Gym Equipment.

No update.

13. Village Survey.

This year's turnover was greater than last year, and Cllr Carr and Cllr Stillwell complied the electronic and paper results and reported about the outcome of the survey:

- Communications – electronic methods via email and website are the preferred option.
- Speed Limit – the majority supported to implement 20 mph speed limit in the centre of the village.


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- Parking in the village – suggestions to implement parking restrictions on Chesham Road.
- Encouraging more village events – the majority supported having more village events run by the Parish Council such as fireworks display.
- Wilding Project – the majority supported this project likewise the campaign for the Ultrafast Broadband.
- Wigginton Helping Hands – 26 people applied to volunteer.

14. Wigginton Parish Council Grants.

1. Council to adopt Grant Policy.
It was POPOSED BY Cllr Carr and SECONDED BY Cllr O'Sullivan to adopt the Grant Policy.
2. Applications are invited from community groups to apply for small grant which would benefit the residents of Wigginton Parish. The closing date for applications is 30th November 2021.

15. Finance.

Successful completion of the annual audit for Wigginton Parish Council. Certificate of conclusion is being displayed on the parish noticeboard and website. The Council reviewed the matters arising and took action.

1. The bank statement, budget report up to date and bank reconciliation were circulated prior to the meeting and the Council agreed the accounts.
2. A resolution was passed to make the following payments PROPOSED BY Cllr Maisey and SECONDED BY Cllr O'Sullivan and carried unanimously.

BACS presented for payment at the meeting of Wigginton Parish Council held on 19th October 2021:

PAYEE	DESCRIPTION	TOTAL: £1,214.82
Goldleaf Groundcare	Parish mowing Invoice October	£290.23
Village Hall hire	August, September, October	£45.00
Etaerio Ltd	Internal Audit Services year end 31 March 2021	£450.00
Almar Ltd	30 extra copies of Oddy	£38.40
TEEC Ltd	Website hosting and email domain – annual fee	£151.19
PKF Littlejohn	Limited Assurance Review of AGAR for year end 31 March 2021	£240.00

3. The Council reappointed Mr Philip Rhoden at Etaerio Ltd as the internal auditor for year end 2021-22.
4. The Council discussed the budget and the Clerk asked members to think of projects i.e tree planting, parish events and traffic and speeding to be included and reflect the next year's budget. The Clerk suggested putting the Precept up 3%. Further discussion deferred until November.

16. Planning.

1. DECISIONS:

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- 21/03056/FHA Proposed demolition of existing porch and construction of new porch together with single storey side and rear extensions. 16 Wigginton Bottom Wigginton Tring Hertfordshire HP23 6HN Granted
- 21/02420/FHA Construction of single storey rear extension, installation of garage door and side gate in boundary wall 4 Chervil Road Hemel Hempstead Hertfordshire HP2 4GQ Granted Wigginton Parish Council
- 21/02156/FHA Briony Curtain Construction of pitched roof porch to front. Replacement windows. Demolition of existing double garage and replace with new garden building/studio. 2 Chesham Road Wigginton Tring Hertfordshire HP23 6HH Grante
- 21/00677/FUL Demolition of existing stable block. Construction of new dwelling (amended scheme). Park Farm The Twist Wigginton Tring Hertfordshire HP23 6DU Granted
- 21/03444/HPA Single storey rear extension measuring 5.50m deep with a maximum height of 2.80m and a maximum eaves height of 2.80m Fox House Fox Road Wigginton Tring Hertfordshire HP23 6EE Application Withdrawn

2. APPLICATIONS:

- 21/03573/FHA Two Story Side Extension Frith Chesham Road Wigginton Tring Hertfordshire HP23 6HH Support
- 21/03637/FHA Two storey side and rear extension, single storey rear and front extensions 28 Cow Roast Tring Road Tring Hertfordshire HP23 5RF No comment
- 21/03727/FHA Single story rear extension Fox House Fox Road Wigginton Tring Hertfordshire HP23 6EE Support

17. Green Spaces.

Council approved the proposed budget of £250 for the wilding of the Recreation Ground for the period covering 1st September 2021 till 31st March 2022, PROPOSED BY Cllr Axon and SECONDED BY Cllr Grammenos and carried unanimously.


18. Highways and Footpaths.

1. Footpath no 21.
Cllr O'Sullivan suggested cutting the cost and only repair to the kissing gate and tidy around the entrance. The Parish Council will obtain further quotes to repair the entrance gate and unanimously approved an expenditure for up to £500.
2. Traffic and Speeding.
County Cllr Symington spoke about parking control and speed limits around the parish and implementing a 20 Mph speed limit on Hemp Lane and the centre of the village. Cllr Symington advised that there is a demand across the residential areas to implement 20 Mph speed limit and that HCC has a budget to cover the cost of the survey. She suggested for the Parish Council to build a case by carrying out a speed and volume survey and prepare a wish list of things that the Parish Council want and present it to HCC. The Parish Council will arrange a meeting with County Cllr Symington and HCC representative to discuss the way forward.

19. Any Other Business.

None.

Meeting Closed 22:00

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