

Minutes of the Wigginton Parish Council Meeting

Meeting: Monthly meeting
 Held on: Tuesday 20th February 2018 at 8pm
 Location: Village Hall, Chesham Road, Wigginton
 Present: Cllrs. D Wilde (Chair) (DW), D Meech (Vice-Chair) (DM), S Walker (SW), S Fordyce (SF), J Shelton (JS), J Mitchell (JM), T Axon (TA), C Williams (Clerk), Dacorum Borough Cllr. S Mills and 16 members of the public.
 Copies: All Councillors and the WPC website

Item	Description	Action by
1	Apologies	
1.1	None.	Note
2	Declarations of Interest by Members	
2.1	All Councillors declared a Disclosable Pecuniary Interest in item 6.2 and planning application 4/00343/18/FUL in item 8.2 with regard to the Village Shop. Cllr. S Walker declared a personal interest in item 6.3 with regard to activities with the MUGA. The Vice-Chair and Cllrs. S Walker and J Mitchell declared a personal interest in item 9 with regard to their association with the Friends of Wigginton.	Note
3	Approval and Signing of Minutes	
3.1	The Minutes of the Wigginton Parish Council (WPC) meeting held on 16 th January 2018 were approved and signed.	Note
4	Public Participation	
4.1	A cheque for £5,630.19 was presented to WPC from Steve Cannon and Mick Gibbs from their involvement with the Village Show. The Chair expressed his thanks on behalf of all Councillors.	Note
4.2	The meeting also accepted the Chair's proposal to take consideration of the planning application 4/03275/17/FUL to allow members of the public present to speak. Dacorum Borough Cllr. Stan Mills announced this planning application will be referred to Committee. Members of the public were invited to speak and views were expressed both for and against the application, and a full discussion followed. Members then considered the merits of the scheme whilst being aware of the technical objections such as Green Belt, Area of Outstanding Natural Beauty and doubts whether the site qualified as previously developed land. Members felt that the technical objections were a matter for the Planners and concluded with a unanimous vote of 'No Comment'. The members of the public then left the meeting and one remained.	Note
5	Village Warden's Report/Clerk's Report	
5.1	Cllr. J Mitchell reported no new significant issues that the WPC are not already aware of, but reported the following: <ul style="list-style-type: none"> A 'No dog fouling' sign and bin is on one end of the Recreation Ground, but not at the other from the entrance off Fieldway. 	Note

5.2	The Litter Warden reported no issues.	Note
5.3	Cllr. J Shelton is to carry out the next warden inspection.	JS
5.4	The Clerk reported the works to trees had been done as planned by Luke Mabbett. He advised that the trees should be monitored and that T7, T10 and T11 although have been made safer, do have structural weaknesses and that he pruned T7 harder to make safer with the power cables and road in mind. He recommended that the WPC consider removing T7 and T11 to reduce long term spending and ensure safety. Otherwise, unless there is dramatic deterioration, he estimates the trees should not need further work for another 4 to 5 years.	Note
5.5	The Clerk had received an email from Derek Keen regarding the upkeep of the churchyard and how nice it was to see the flowers due to the work party efforts. The Clerk will email him to let him know there will be another work party scheduled for 17 th March starting at 8.30am and ask if he would like to join them.	Clerk
6	Matters arising from the Minutes	
6.1	The agreed actions outstanding from the February meeting that do not appear on the agenda are as follows:-	
6.1.1	Cllr S Walker's actions are as follows: <ul style="list-style-type: none"> • Check the bolt protruding from the bench by the play area. No action after inspection. • Fix the rotten sign to the entrance in the middle of the sports field. This has now been repaired. • Close up the hole in the hedge by the gym equipment (consider planting hawthorn bushes). Cllr. S Walker will source prices. 	SW
6.1.2	The Clerk is to obtain prices for an extra SID to be located on Fox Road/Vicarage Road.	Clerk
6.2	Village Shop The Vice-Chair reported a Planning application has been submitted and a response is expected on 2 nd April 2018. Validation by the Dacorum Planning Department happened on the submission date which apparently has never happened before, and is considered positive news. £10k has been received from the Lottery and more grants yet to be received. As plans are in, quotes will need to be sought from contractors.	Note
6.3	MUGA at St Bart's School Cllr. S Walker and the Chair are waiting for a meeting with the planning officer.	Note
6.4	Plans for 2018 'Oddy' Newsletter Cllr. T Axon had obtained a quote from Almar to produce 620 x2 A3 double sided colour prints stapled and folded with photographs for £368. All Councillors agreed they were happy with the cost, but will look at ordering 650. She also requested extra photographs anyone may have. All Councillors are to submit contributions by 15 th March to ensure a draft is compiled for the next meeting on 20 th March. It was agreed that printing will be done to ensure delivery over the Easter weekend by the Friends of Wigginton.	All
6.5	Outstanding signage from HCC All signs have now been installed by HCC. The Chair thanked Herts County Cllr. Nick Hollinghurst for his efforts.	Note

6.6	Gym equipment repairs																						
	Cllr. S Walker met the Engineer from Fresh Air Fitness on February 6 th and confirmed all repairs and a thorough inspection were completed.	Note																					
6.7	Arrangements for 'Litter-Picking Day'																						
	This is scheduled for 7 th April 2018 and is all in hand.	Note																					
6.8	'Good Citizenship' Award																						
	The Chair will contact all village groups for nominations. It was agreed to give the award to the single most deserving nominee.	Chair																					
7	Finance																						
7.1	Balances and cheques for payment																						
7.1.1	Balances on 20/2/2018 were confirmed as:-	Note																					
	<table border="1"> <tr> <td>NatWest Current account</td> <td>9,503.10</td> </tr> <tr> <td>Natwest Business account</td> <td>16,199.95</td> </tr> <tr> <td>Unity Trust</td> <td>5,000</td> </tr> <tr> <td>TOTAL</td> <td>30,703.05</td> </tr> </table>	NatWest Current account	9,503.10	Natwest Business account	16,199.95	Unity Trust	5,000	TOTAL	30,703.05														
NatWest Current account	9,503.10																						
Natwest Business account	16,199.95																						
Unity Trust	5,000																						
TOTAL	30,703.05																						
7.1.2	Bank statements were available for inspection and signed. Cllr. S Fordyce checked the Bank Reconciliation.	Note																					
7.1.3	Standing orders previously approved for payment were confirmed as:-	Note																					
	<table border="1"> <tr> <td>15/2/18</td> <td>Wigginton Village Hall Hire of hall in February 2018</td> <td>£15.00</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>£15.00</td> </tr> </table>	15/2/18	Wigginton Village Hall Hire of hall in February 2018	£15.00		TOTAL	£15.00																
15/2/18	Wigginton Village Hall Hire of hall in February 2018	£15.00																					
	TOTAL	£15.00																					
7.1.4	Cheques listed for payment at the meeting were confirmed as:-	Note																					
	<table border="1"> <tr> <td>BACS</td> <td>Goldleaf Groundcare Ltd Grounds maintenance as contract (February 2018)</td> <td>£279.23</td> </tr> <tr> <td>BACS</td> <td>C A Williams Clerks reimbursement and salary 21/1-20/02/18</td> <td>£326.57</td> </tr> <tr> <td>002056</td> <td>Sue Morgan Litter Warden duties</td> <td>£85.80</td> </tr> <tr> <td>BACS</td> <td>Luke Mabbett Works to trees</td> <td>£990.00</td> </tr> <tr> <td>00257</td> <td>Information Commissioner Data Protection registration renewal</td> <td>£35.00</td> </tr> <tr> <td>BACS</td> <td>Wigginton Village Hall Payment for meeting</td> <td>£20.00</td> </tr> <tr> <td></td> <td>Total</td> <td>£1736.60</td> </tr> </table>	BACS	Goldleaf Groundcare Ltd Grounds maintenance as contract (February 2018)	£279.23	BACS	C A Williams Clerks reimbursement and salary 21/1-20/02/18	£326.57	002056	Sue Morgan Litter Warden duties	£85.80	BACS	Luke Mabbett Works to trees	£990.00	00257	Information Commissioner Data Protection registration renewal	£35.00	BACS	Wigginton Village Hall Payment for meeting	£20.00		Total	£1736.60	
BACS	Goldleaf Groundcare Ltd Grounds maintenance as contract (February 2018)	£279.23																					
BACS	C A Williams Clerks reimbursement and salary 21/1-20/02/18	£326.57																					
002056	Sue Morgan Litter Warden duties	£85.80																					
BACS	Luke Mabbett Works to trees	£990.00																					
00257	Information Commissioner Data Protection registration renewal	£35.00																					
BACS	Wigginton Village Hall Payment for meeting	£20.00																					
	Total	£1736.60																					
7.1.5	The cheques listed were signed off against the appropriate invoices. The Chair proposed approval and payment. The cheques and invoices were reconciled by Cllr. S Fordyce and agreed.	Note																					
7.2	Unity Trust Account																						
	The new bank account is now active and all Councillors have received notification regarding registering to online banking as signatories.	Note																					

7.3	Play area replacement update The Vice-Chair reported that the Bags for Help scheme will be active in the Tesco Tring store from 1 st March 2018. A leaflet will be produced to put in the bags of the children who attend St Bart's to ask them put their tokens in the WPC play area box.	DM
8	Planning	
8.1	<u>DBC decisions on Planning applications</u> 4/02835/17/FHA 11 Fox Close, Wigginton – Granted 4/02758/17/FHA Champneys, Chesham Road, Wigginton – Granted 4/02892/17/FHA Tinkers Hole, Tinkers Lane, Wigginton - Refused	Note
8.2	The following Planning applications were considered by the Parish Council: - 4/00292/18/FHA Pollywick Bungalow, Fieldway, Wigginton, HP23 6EF Single storey front porch. Support. The proposal improves the amenity of the property. 4/00189/18/HRN 5 Mary Cross Close, Wigginton, HP23 6QL Removal of section of beech hedgerow to accommodate a wooden garden shed. No Comment 4/00383/18/TPO 24 Beech Park, Wigginton, HP23 6JF Works to trees The Parish Council will defer to the opinion of the DBC Woodlands Officer. 4/00343/18/FUL Sports Field, Chesham Road, Wigginton, HP23 6HT Construction of Community Shop Land ADJ Support. The Clerk will advise the Planning Officer of WPC's support, whilst pointing out the disclosable pecuniary interest of all Councillors, as shareholders. 4/00362/18/FUL Model Farm, Rossway, Berkhamsted, HP4 3UD Construction of Menage for private use. Support.	Note
9	Correspondence	
9.1	Friends of Wigginton Community Fete request to use the Sports Field on Saturday 2 nd June 2018. Permission was granted.	Note
10	Items for Discussion	
10.1	Green Spaces	
10.1.1	Cllr. S Walker raised his concerns about re-siting the annual bonfire and overhead power cables once the Community Shop is erected onto the Sports Field. The Chair requested the decision be deferred to a future meeting for full discussion.	Note
10.2	Highways and footpaths	
10.2.1	<u>Problem of Dog Fouling</u> The Clerk received an email from a resident who raised concerns about the increase of dog fouling in the village and particularly on the Recreation Ground and it being a health hazard to children. The Clerk mentioned that she had previously been in contact with the dog warden who reported they can impose fines, but need timings of sightings so people can be caught in the act. The Chair asked the Clerk to email a reply to the resident and invite him along to the next meeting.	Clerk
10.2.2	The Vice-Chair reported the pot holes on the corner along Hemp Lane by The White House. The Clerk will contact Highways and will email Herts County Cllr. Nick Hollinghurst.	Clerk

10.2.3	Cllr. T Axon asked who enforces the no parking on the double yellow lines. The Clerk will investigate.	Clerk
10.3	Transport	
10.3.1	Nothing to report	Note
10.4	Communication	
10.4.1	Nothing to report	Note
10.5	Village Hall	
10.5.1	Nothing to report	Note
10.6	Website/Wigginton Online/Business Directory	
10.6.1	The website is up and running and the business directory is being updated.	Note
10.7	Ideas for the next 5 years and a Village Survey	
10.7.1	Still ongoing.	Note
11	Any Other Business	
11.1	Cllr. S Walker mentioned the need for another Defibrillator Training Day. The Clerk will contact Phil Smith who kindly provided training last time and ask if he would be available to carry out another session. Cllr. S Walker will check if the pads need replacing on the defibrillator.	Clerk SW
11.2	The Chair announced that the Clerk had handed in her notice to pursue other career opportunities, but has agreed to remain in her post until a suitable candidate has been found. The Chair and all Councillors expressed regret that she was leaving and wished her well for her future career.	Note
	The meeting closed at 10.05pm Cheryl Williams, Clerk to the Council wiggintonpcclerk@gmail.com	